

## TEACHER'S ACTIVITY REPORT 2019 - 2020.

**FACULTY: Hemant Kumar    DEPARTMENT FLC    IQAC ACTIVITY No: SVC/2019-20/FLC-FRC/1**

### NAME OF THE ACTIVITY: French Certificate

DATE	FACULTY	DEPARTMENT/COMMITTEE	COORDINATOR NAME
	Hemant Kumar	Foreign Language	Dr. Namita Pandey
TIME	VENUE	NUMBER OF PARTICIPANTS	NATURE: Outdoor/Indoor
	SVC	48	
<b>SUPPORT/ASSISTANCE:</b>	Mr. Anshul		

### BRIEF INFORMATION ABOUT THE ACTIVITY (CRITERION NO. - 1):

TOPIC/SUBJECT OF THE ACTIVITY	OBJECTIVES	METHODOLOGY	OUTCOMES
La compréhension orale	To make students understand the original French accents and motivate them to use the language on the daily basis.	Methodology which is carried out is based on Action-oriented approach. This approach considers above all the learner as a social actor having to accomplish tasks (which are not only linguistic) in given circumstances and environment. The learner will therefore have to carry out daily social actions that are anchored in a specific context. To achieve this, he will have to mobilize on the one hand his general individual skills, that is to say his knowledge of the world and his socio-cultural knowledge, and on the other hand his communication skills (linguistic, sociolinguistic and pragmatic).	Student can understand the basic salutations and the main points of an announcement. Student can understand a short message on an answering machine. He/She can usually identify the topic of a discussion taking place in his/her presence if people speak slowly. Student can understand short radio recordings.
La compréhension des écrits	To make students understand and analyse the different formats of French writing skills and their use in different aspects		Student can understand small messages, an informal letter or an email. A student can

			understand common signs and can identify the relevant information in an official document.
La production écrite	To make students understand and write the different formats and writing skills. To make them use these skills in different aspects.		A student can answer a questionnaire expressing his own opinions. A student can carry out a short exchange or write a simple dialogue. He/she can write short, simple notes, short messages, text messages relating to usual situations. Student can describe his familiar surroundings. And can describe or compare two objects/persons.
La Production orale	To make students speak the French language with basic information such as general introduction, daily activities etc.		A student can introduce himself or someone else simply, describe the living conditions by short series of expressions or unarticulated sentences. A student can describe his living conditions and his professional activity in simple terms. I can say what I like or dislike by explaining why. The learner can get simple information about

			a trip. A student can give someone information in predictable situations.
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**PROOFS & DOCUMENTS ATTACHED (Tick mark the proofs attached):**

Notice & Letters✓	<b>Student list of participation</b> ✓	<b>Activity report</b> ✓	<b>Photos</b>	Feedback form
<b>Feedback analysis</b>	News clip with details	Certificate✓	Any other	

IQAC Document No:	Criterion No: 1	Metric No:
Departmental file no	IQAC file No;	

NAME OF TEACHER & SIGNATURE	NAME OF HEAD/ COMMITTEE INCHARGE & SIGNATURE	IQAC COORDINATOR (SEAL & SIGNATURE)

**For Reference**

Criterion I	Curricular Aspects (planning & Implementation)	Criterion V	Student Support & Progression
Criterion II	Teaching Learning & Evaluation	Criterion VI	Governance
Criterion III	Research, Innovations & Extension	Criterion VII	Institutional Values & Best Practices
Criterion IV	Learning Resources and Infrastructure		



**SRI VENKATESWARA COLLEGE**  
(UNIVERSITY OF DELHI)  
New Delhi-110 021

Ref No : SVC/Admn/2019/P/ 1252

10<sup>th</sup> June, 2019

**NOTIFICATION**


**LAST DATE : 24<sup>th</sup> July, 2019**

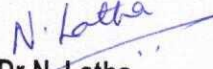
**College offers following Professional/Vocational Courses for the academic year 2019-2020:-**


1.	One Year Postgraduate Diploma in Bio-Chemical & Molecular Technology
2.	One Year Certificate Course in Travel and Tourism & Travel Management
3.	One Year Certificate Course in German Language (Part-Time)
4.	One Year Diploma in German Language (Part-Time)
5.	One Year Certificate Course in French Language (Part-Time)
6.	One Year Diploma Course in French Language (Part-Time)
7.	One Year Certificate Course in Mandarin (Chinese) Language (Part-Time)*
8.	One Year Certificate Course in Russian Language (Part-Time)
9.	One Year Certificate Course in Spanish Language (Part-Time)
10.	One Year Diploma Course in Spanish Language (Part-Time)

- This course will start subject to the approval of the university.

For details, please log on to college website : [www.svc.ac.in](http://www.svc.ac.in)

  
Dr Namita Pandey  
Convener, Foreign Language Courses

  
Dr N. Latha  
Convener, Admissions

  
Dr P. Hemalatha Reddy  
Principal  
Principal  
Sri Venkateswara College  
(University of Delhi)  
Dhaura Kuan  
New Delhi-110 021

Copy to :- Administrative Officer/Section Officers (Administration and Accounts)/All Concerned/College Website/College Notice Board/File.





**SRI VENKATESWARA COLLEGE  
(UNIVERSITY OF DELHI)**

Ref No : SVC/Admn/2019/P/1252

10<sup>th</sup> June, 2019

**NOTIFICATION**

**LAST DATE : 24<sup>th</sup> July, 2019**

**College offers part time Courses in French, German, Mandarin (Chinese), Russian and Spanish Language, as per details given here under, for the academic year 2019-2020:-**

1.	One Year Certificate Course in German Language (Part-Time)
2.	One Year Diploma in German Language (Part-Time)
3.	One Year Certificate Course in French Language (Part-Time)
4.	One Year Diploma Course in French Language (Part-Time)
5.	One Year Certificate Course in Mandarin (Chinese) Language (Part-Time)*
6.	One Year Certificate Course in Russian Language (Part-Time)
7.	One Year Certificate Course in Spanish Language (Part-Time)
8.	One Year Diploma Course in Spanish Language (Part-Time)

- This course will start subject to the approval of the university.

**Eligibility Criteria**

**For Certificate Course**

Candidates who have passed the Senior School Certificate Examination (10+2) of the Central Board of Secondary Education, New Delhi, or an examination recognized as equivalent thereto with an aggregate of at least 45% marks are eligible to apply. Admission will be made in order of merit based on the degree/certificate in each of the following categories:-

I Post-graduate and above

II Graduate


III 10+2

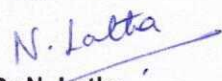
**For Diploma Course**

Candidates who have passed the Certificate Examination of the University of Delhi in a language or an examination recognized as equivalent thereto are eligible to apply for admission to the Diploma Course in that language. Admissions will be made strictly in order of merit of the respective certificate course examination followed by Interview.

Candidates who have obtained their Certificate in the language from any other institution OR one year or more before the year of admission shall be required to appear in the Interview conducted by the college.

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Dr Namita Pandey  
Convener, Foreign Language Courses

  
Dr N. Latha  
Convener, Admissions

  
Dr P. Hemalatha Reddy  
Principal

**Principal**  
Sri Venkateswara College  
(University of Delhi)  
Dhaura Kuan  
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## For Advanced Diploma Course

Candidates who have passed the Diploma examination in a language concerned from the University of Delhi or an examination recognized as equivalent thereto are eligible to apply for admission to the Advanced Diploma Course in the respective language.

Candidates who have obtained their Diploma in the language from any other institution OR one year or more before the year of admission will be required to appear in the Interview conducted by the college.

### Admission Procedure

For clarification, if any, the office of the Section Officer (Administration) may be contacted on all working days between 9:30 AM and 12:30 PM. Online application form may be submitted along with the requisite fee.

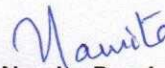
The candidates pursuing a part-time language course and some other course/s from the University of Delhi /any other University simultaneously may note that the college does not take any responsibility for adjustment of dates for classes/examinations. The candidates may also note that they can pursue only one part-time language course in the college in any academic year.

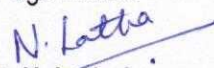
The Candidates fulfilling the eligibility criteria, as specified above, may submit the online Pre Admission Form, paying requisite application fee of Rs 200/- (Rupees Two Hundred) only, for the academic year 2019-2020, available on the college website ([www.svc.ac.in](http://www.svc.ac.in)) within the stipulated period.


S.No.	Course of Study	Special Requirements/Eligibility Criteria
1.	Certificate/Diploma Course in French, German, Mandarin (Chinese), Russian and Spanish Language Course (Part Time), wherever applicable	<p>For Merit Purpose, the aggregate of English or One Language and Three Best relevant subjects will be considered. Students from all streams may apply. Admission Through Merit-cum-interview. Shortlisted candidates will be interviewed on from 05<sup>th</sup> August, 2019 To 07<sup>th</sup> August, 2019, Seminar Room, College Campus. Reporting Time :: 10 :30 AM.</p> <p>Reservation in seats for SC/ST/OBC/EWSs/KM/PWD candidates is applicable as per university rules.</p> <p>SC : Schedule Caste ST : Schedule Tribe PWD : Person with Disabilities OBC : Other Backward Class EWSs : Economically Weaker Sections KM : Kashmiri Migrant</p>

**Mode of Payment of Application Fee:-** The application fee of Rs 200/- (Rupees Two Hundred) only may be paid by Credit Card/Debit Card/Net Banking/Demand Draft within the stipulated time. The Demand Draft should be drawn in favour of "The Principal, Sri Venkateswara College, New Delhi" issued by any Nationalized/Scheduled Bank, if payment is made through Demand Draft. **Please do not wait until the last day for the submission. Please complete the process well in time on or before 11<sup>th</sup> July, 2018 positively.** The following steps may be followed for successful completion of the same:-

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Dr P. Hemalatha Reddy  
Principal  
Principal  
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(University of Delhi)  
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### LIST OF CERTIFICATES/DOCUMENTS REQUIRED AT THE TIME OF ADMISSION

**List of Certificates/Documents:-** The applicants shall be required to produce the following documents in original with two sets of self-attested photocopies at the time of admission: -

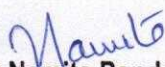
1. Class X Certificate (Marks-sheet or certificate) indicating date of birth and Parents' names\* (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on the corresponding reservation certificates; similarly their parents' names must match in both sets of certificates).
2. Class XII Marks-Sheet.
3. SC/ST/OBC/EWS/CW/KM Certificate (in the name of the Applicant) issued by the competent authority. (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates).
4. Income Certificate issued by the Competent Authority from SC/ST applicants for reimbursement of Admission and Tuition Fee testifying that their parents are not Income Tax Payees.
5. OBC (Non-Creamy Layer) Certificate (in the name of the Applicant) issued by the competent authority, and wherein the caste is in the OBC central list issued by <http://ncbc.nic.in>. (The name of the applicant claiming reservation under OBC (Non-Creamy Layer) must match with the applicant's name as it appears on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates).
6. EWS Certificate from competent authority certifying the applicant can claim reservation under this category. (The names of applicants claiming reservation under this category must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates).
7. Transfer Certificate from school / college as well as Migration Certificate from Board /University are required from those students who have passed senior secondary exam from outside Delhi
8. Four Copies of Passport Size Recent Photographs (without Signature or Stamp). The name of the Candidate should be written behind the photographs.
9. Mandatory Anti Ragging Self-Certification (Both from candidate and Parent/Guardian as per the prescribed proforma duly signed. The same may be downloaded from the college website ([www.svc.ac.in](http://www.svc.ac.in)))
10. Self-attested copy of Passport & VISA (for Foreign Candidates).

**Important Notes :-** The College will accept self-attested copies of documents / papers provided by the candidates admitted provisionally to various Undergraduate/Postgraduate/Professional/Vocational courses available in the college. It is made clear that if any false attestation / falsified records are detected, the candidate will be debarred from attending any course in the college for next five years and in addition, a criminal case under relevant sections of IPC (viz. 470,471,474 etc.) will be instituted against him/her, as per university rules. No request for non-production of any document/certificate at the time of admission shall be considered under any circumstances. Further, the uploaded documents will need to be presented in the colleges at the time of admission, for online and/or forensic verification. If any false attestation / falsified records are detected, the applicant will be debarred from the University and / or its colleges and penal action will be taken against the applicant.


#### Course Fee :

1. For **Certificate Course** : Rs 17,000/- (excluding University Examination Fee) PA.
2. For **Diploma/Advance Diploma Course** : Rs 17,000/- (excluding University Examination Fee) PA.
3. In case of withdrawal of admission, fees will be refunded as per rules.
4. The classes will be held on Mondays, Wednesdays and Saturdays after 2:00 PM onwards.

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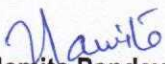
**Number of Seats :: 62 (Sixty Two)**


The college shall retain the certificates of the candidate during the admission process and shall promptly return the documents in case, he/she cancels his/her admission or has to appear in counseling of any other university/ institutes or in order to move to another college on declaration of a subsequent cut off lists. It is pertinent to mention here that all Original Certificates/Documents will be returned to the candidates between 11<sup>th</sup> September, 2019 and 31<sup>st</sup> October, 2019 only after verification by the concerned official (s) after signing the specified box on the Admission Form and submission of the Online Generated Registration cum Admission Fee Receipt.

All Original Certificates/Documents will be returned to the students only after verification by the concerned official (s) after signing the specified box on the Admission Form within three days, of the submission of the Online Generated Registration cum Admission Fee Receipt. In extraordinary circumstances, candidates may be permitted to collect their certificates/documents on or before 31<sup>st</sup> October in which year admission was granted provisionally. The candidate shall ensure before leaving the Counter that the Certificates/Documents received by him/her is/are complete in all the respects. The college shall not be held responsible for any loss of the Certificates/Documents and no claim will be considered under any circumstances thereafter.

It is pertinent to mention here that the language course will be offered subject to a minimum number of candidates applying for the course.

For clarification, if any, Mr Anshul, Junior Assistant (Administration) may be contacted on all working days (excluding Saturdays/Sundays and other gazetted holidays) between 9:30 AM and 12:30 PM.

  
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శ్రీ వేంకటేశ్వర కళాశాల  
**Sri Venkateswara College**

(University of Delhi)

NAAC 'A' Accredited, DBT Star Status

Benito Juarez Road, Dhaula Kuan, New Delhi-110021

Ph.: 011-24112196, 24118590, Telefax : 011-24118535

principal@svc.ac.in

**Prof. C. SHEELA REDDY**  
**PRINCIPAL**

Ref No. : SVC/Admn/2021/

Date : 19-01-2021

**Provisional Cum Character Certificate**

University Roll No. : 25952

College Roll No. : 3219008

This is to certify that Ms. Agrima Kishore Daughter of Mr Parveen Kumar and Mrs Priti who appeared from the College at the **Certificate Course in German Language – I (One Year)** Examination held by the University in Delhi in June, 2020 has been declared successful in the said Examination securing **259/300** Marks as per results announced by the University of Delhi.

Her date of birth as recorded in the College Register is **25.12.1997, Twenty Fifth December Nineteen Hundred Ninety Seven (in words).**

Her conduct and character are Good. I wish her all success in life.

*C. Sheela Reddy, 19/1/2021*

**Principal**

Sri Venkateswara College

(University of Delhi)

Dhaulta Kuan

New Delhi-110 021

*A* *[Signature]*

## List of Students

S.No.	Name of the Student	College Roll No
1	PARVEEN KUMAR	3419002
2	UPAL SRISHTI SAGAR	3419003
3	Deepak yadav	3419004
4	vikram seth	3419005
5	NIKHIL	3419006
6	Amrita	3419007
7	RISHIKA MODI	3419008
8	SAKSHI	3419009
9	Vaibhav Bhatt	3419010
10	DEEPTI	3419011
11	Tanvi wadhwa	3419012
12	Twinkle	3419013
13	ABHISHEK PRATAP	3419014
14	Mansi Aggarwal	3419015
15	pooja taneja	3419016
16	SIMMI CHAUHAN	3419017
17	Manik Jain	3419018
18	Soumya Gupta	3419019
19	Pranjali Shrichandani	3419020
20	RASHI BHANDARI	3419021
21	AFROZ KHAN	3419022
22	Nisha Chaudhary	3419023
23	Aarushi jindal	3419024
24	KOUSHIK SAI MANDLA	3419025
25	Gaurav Tamta	3419027
26	Sakshi kumari	3419028
27	Aarti Muralitharan	3419029
28	Payodhi Mishra	3419030
29	Kawaljeet Singh	3419032
30	Amisha Rai	3419033
31	Sahil Sinhmar	3419034
32	himanshu singh	3419035
33	Banika Ahuja	3419036
34	Annapati Nikhil	3419037
35	Atul Wadhwa	3419038
36	Meghana Arora	3419039
37	Arushi barthwal	3419041
38	Raghav Khandelwal	3419042
39	Megha Garg	3419043
40	Brinda Loitongbam	3419044
41	Shruti Jaiswal	3419045
42	Vanshika	3419046
43	Muskaan Kohli	3419047
44	Nikhila Turaga	3419048
45	ANUVRAT SHOKEEN	3419049
46	Deepika	3419050



47	RAHUL YADAV	3419051
48	Gautam kumar saw	3419052